



Dias Real Estate Academy
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REAL ESTATE SALESPERSON 60-HOUR PRE-LICENSING PROGRAM

ENROLLMENT AGREEMENT

Student Name _____
First Name Middle Last

Home Address _____
Street Name

City State Zip Code

Tel Fax Email

Social Security _____ Date of Birth _____

Program: Real Estate Salesperson 60-Hour Pre-licensing Program

Course Schedule:
Evenings Mondays and Wednesdays - 6:00pm–10:00pm (4 Hours)
(8 Hours per Week for 7.5 Weeks; 15 - 4 hour Sessions)

Upcoming Schedule:

	<u>Start Date</u>	<u>End Date</u>
<u>Evenings:</u>	January 15, 2018	March 5, 2018

Course Location: 1441 McCormick Drive, Suite #1020, Upper Marlboro, MD 20774

Program Cost: The total cost of the program is \$320.00 (Tuition - \$295.00; Registration Fee - \$25.00). Books can be purchased from Amazon, Dearborn Publishers or Dias Real Estate Academy. The approximate cost of books and materials is \$115.00.

Refund Policy:

1. All monies paid by the student will be fully refunded if the student chooses not to enroll in or to withdraw from the school within seven (7) calendar days after having signed the enrollment contract, but before the first day of class.
2. If the student chooses not to enroll after the seven-day cancellation period, but before the first day of instruction, the registration or application fee will be retained by the school.
3. If, after the seven-day cancellation period expires a student withdraws, or is terminated after instruction begins, refunds will be made based on the total contract price for the course or program, and will include all fees, except the application/registration fees. The minimum refund that the school will pay a student who withdraws or is terminated after the seven-day cancellation period has expired and instruction has begun is as follows:

Proportion of Total Program Taught by Date of Withdrawal	
Less than 10%	90%
10% up to but not including 20%	80%
20% up to but not including 30%	60%
30% up to but not including 40%	40%
40% up to 50%	20%
More than 50%	No refund

4. If the school closes or discontinues a course or program, the school will refund to each currently enrolled student all monies paid by the student for tuition and fees, and all monies for which the student is liable for tuition and fees.
5. Students are requested, but not required to notify the Director or designated official if they are withdrawing from the school.
6. The date of withdrawal or termination is the last date of attendance by the student. Refunds are based on the student's last date of attendance.

All refunds will be paid within sixty (60) days of the student's last day of attendance.

Graduation Requirements:

A certificate of completion is awarded upon successful completion of the program.

Graduation requirements are:

1. Complete sixty (60) clock hours of training with no more than twelve (12) hours missed and made up within the allotted timeframe.
2. Achieve at least 80% overall attendance rate.
3. Achieve a minimum cumulative average of 75% on all quizzes, and a minimum score of 75% on both mid-term and final examinations.
4. Financial obligations to Dias Real Estate Academy satisfied.

Job Placement:

Dias Real Estate Academy does not place students for employment, and does not guarantee employment and salaries. Instructors may give general guidance as to how students may make decisions in choosing a broker.

Transcripts and Record of Attendance:

Students wishing to obtain a transcript and/or record of attendance from the school must send a written request to Dias Real Estate Academy. The cost of an official transcript and/or record of attendance is \$15.00 per document. Student must satisfy all financial obligations before such documentation is released.

In order for the contract to be binding, the Enrollment Agreement must be signed by the applicant and the school official.

I have received an exact copy of this Enrollment Agreement. I have received the latest copy of the School Catalog and agree to abide by the terms and statements on this Enrollment Agreement and the School Catalog. I have been advised to keep this this document as well as copies of all financial documents.

Student's Name: _____

Student's Signature: _____ **Date:** _____

School Official's Name: Marie Dias

School Official's Signature: _____ **Date:** _____

This Enrollment Agreement may be extended or modified only with the written consent of both the student and the school official.

This section is voluntary. Your application will be considered in the same manner whether or not you provide this information:

Gender: Male Female I do not wish to disclose this information.

Race/Ethnicity:

Hispanic or Latino. --A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Black or African American (Not Hispanic or Latino) -- A person having origins in any of the black racial groups of Africa.

White (Not Hispanic or Latino) -- a person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) -- A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Asian (Not Hispanic or Latino) -- A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaskan Native (Not Hispanic or Latino) -- A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Other.